

NOTICE OF CONTRACTING OPPORTUNITY

APPLICATION FOR
NAVY CONTRACT POSITIONS
1 December 2003

I. IMPORTANT INFORMATION: CUTOFF DATE AND TIME FOR RECEIPT OF APPLICATIONS IS 3:00 PM EST ON OR BEFORE 6 January 2004. SEND APPLICATIONS TO THE FOLLOWING ADDRESS:

NAVAL MEDICAL LOGISTICS COMMAND
ATTN: CODE 22E
1681 NELSON STREET
FORT DETRICK, MD 21702-9203

E-MAIL: Acquisitions@nmlc.med.navy.mil
IN SUBJECT LINE REFERENCE CODE: 22E

A. NOTICE. This position is set aside for individual Diagnostic Radiologists specializing in mammography only. Applications from companies will not be considered; additionally, applications from active duty Navy personnel, civilian employees of the Navy, or persons currently performing medical services under other Navy contracts will not be considered without the prior approval of the Contracting Officer.

B. POSITION SYNOPSIS. RADIOLOGIST. The Government is seeking to place under contract, an individual who holds a current, unrestricted license to practice medicine in any one of the fifty States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, or the U.S. Virgin Islands and has completed a residency program in radiology. This individual must also (1) meet all the requirements contained herein; (2) obtain and maintain delineated clinical privileges; and (3) competitively win this contract award, see Section D & E.

You shall serve as a Radiologist in the Radiology Department located in the Naval Medical Center, San Diego, CA.

You shall normally provide services Monday through Friday for an 8.5 hour shift (to include an uncompensated .5 hour for lunch) from 0800 to 1630 (8 A.M. to 4:30 P.M.). The normal duty hours shall not exceed 160 hours per 4-week period. When required, to ensure completion of services that extend beyond the normal close of business, the healthcare worker shall remain on duty in excess of the scheduled shift. The healthcare worker shall be given an equal amount of compensatory time to be scheduled upon mutual agreement of the healthcare worker and the Commanding Officer. The healthcare worker shall arrive for each scheduled shift in a well rested condition.

Additionally, You shall equitably share general radiology call coverage with other staff radiologists. On-call services are required in accordance with Attachment #2.

You shall accrue 12 hours of personal leave, to be used for both planned (vacation) and unplanned (sickness) absences at the end of every 2 week period worked. Unless providing on-call services, your services shall not be required on the following federally established paid holidays: New Year's Day, Martin Luther King's Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas Day. You shall be compensated by the Government for these periods of planned absence. This position is for a period beginning from the start date, (a date agreed upon by the successful applicant and the Government), through 30 September of the same fiscal year with options to extend the contract for a total of five years. The contract will be renewable each fiscal year at the option of the Navy.

II. Statement of Work

A. The use of "Commanding Officer" means Commander, Naval Medical Center, San Diego, CA, or designated representative, e.g., Technical Liaison or Department Head.

B. Suits arising out of Medical Malpractice. The health care worker(s) is (are) serving at the military treatment facility under a personal services contract entered into under the authority of section 1091 of Title 10, United States Code. Accordingly, section 1089 of Title 10, United States Code shall apply to personal injury lawsuits filed against the health care worker(s) based on negligent or wrongful acts or omissions incident to performance within the scope of this contract. You are not required to maintain medical malpractice liability insurance

Health care workers providing services under this contract shall be rendering personal services to the Government and shall be subject to day-to-day supervision and control by Government personnel. Supervision and control is the process by which the individual health care worker receives technical guidance, direction, and approval with regard to a task(s) within the requirements of this contract.

C. Duties and Responsibilities. You shall perform a full range of Radiology services on site in the Radiology Department using government furnished supplies, facilities and equipment within the assigned unit of the Medical Treatment Facility (MTF). Your productivity is expected to be comparable with that of other individuals performing similar services. All services shall be performed in compliance with the standards of the Joint Commission, applicable provisions of law and the rules and regulations of any and all governmental authorities pertaining to licensure and regulation of healthcare personnel and medical treatment facilities, the regulations and standards of medical practice of the MTF and the bylaws of the hospital's medical staff. Adhere to and comply with all Department of the Navy, Bureau of Medicine and Surgery and local Hospital/Clinic instructions and notices that may be in effect during the term of the contract.

1. Administrative and Training Requirements. You shall:

1.2. Provide and participate in in-service training to other hospital staff members at interdepartmental conferences, tumor boards etc. Provide educational and CME lectures and conferences for radiology residents and staff on a regular basis (frequency of lectures to be determined by the department head and presented to the staff at the beginning of the academic year) and supervise and teach residents, fellows, medical students and interns daily. Such direction and interaction will adhere to Government and professional clinical standards and accepted clinical protocol.

1.2. Perform necessary administrative duties that include maintaining statistical records of clinical workload, participating in education programs, and participating in clinical staff quality assurance functions and Process Action Teams, as prescribed by the Commander.

1.3. Participate in monthly meetings to review and evaluate the care provided to patients, identify opportunities to improve the care delivered, and recommend corrective action when problems exist. Should a meeting occur outside of the healthcare worker's regular working hours, he/she shall be required to read and initial the minutes of the meeting.

1.4. Provide and participate in in-service training to other hospital staff members at interdepartmental conferences, tumor boards etc. Provide educational and CME lectures and conferences for radiology residents and staff on a regular basis (frequency of lectures to be determined by the department head and presented to the staff at the beginning of the academic year) and supervise and teach residents, fellows, medical students and interns daily.

1.5. You shall be assigned as the director of a subspecialty area of radiology for purposes of directing the thorough instruction of radiology residents in that subspecialty area in accordance with ACGME and radiology subspecialty association guidelines. This would include assuring the up to date practice of that subspecialty within the department, adherence to American College of Radiology (ACR) Practice Standards and the development of appropriate imaging protocols.

- 1.6 Demonstrate appropriate delegation of tasks and duties in the direction and coordination of health care team members, patient care, and clinic activities.
- 1.7. Provide training and/or direction as applicable to supporting Government employees (i.e., hospital corpsmen, students, etc.) assigned to the healthcare worker during the performance of duties.
- 1.8. Maintain an awareness of responsibility and accountability for own professional practice.
- 1.9. Participate in continuing education to meet own professional growth.
- 1.10. Attend annual renewal of hospital provided annual training such as family advocacy, disaster training, infection control, sexual harassment, and bloodborne pathogens.
- 1.11. Participate in monthly meetings to review and evaluate the care provided to patients, identify opportunities to improve the care delivered, and recommend corrective action when problems exist. Should a meeting occur outside of the healthcare worker's regular working hours, he/she shall be required to read and initial the minutes of the meeting.
- 1.12. Participate in the implementation of the Family Advocacy Program as directed. Participation shall include, but not be limited to, appropriate medical examination, documentation, and reporting.
- 1.13. Perform limited administrative duties which include maintaining statistical records of the healthcare worker's workload, operate and manipulate automated systems such as Composite Health Care System (CHCS), participating in education programs, and participating in clinical staff quality assurance functions and Process Action Teams, as prescribed by the Commanding Officer.
- 1.14. Comply with the requirements of the Navy's radiation monitoring program as described in NAVMED P-5055, Radiation Health Protection Manual. The Radiation Safety Division will supply the radiologist with a personal dosimeter and the radiologist will be enrolled in the command radiation protection program. The radiologist will be notified of their annual radiation exposure levels and anytime their exposure exceeds ALARA (as low as reasonably achievable) levels.
- 1.15. Attend annual renewal of the following Annual Training Requirements: family advocacy, disaster training, Sexual Harassment, and other courses as directed.
- 1.16. Participate in the implementation of the Family Advocacy Program as directed.
- 1.17. Perform necessary administrative duties that include maintaining statistical records of your workload, operate and manipulate automated systems such as Composite Health Care System (CHCS), and participating in clinical staff Performance Improvement (PI) and Risk Management (RM) functions, as prescribed by the Commander.
- 1.18. Comply with the HIPAA (Health Insurance Portability and Accountability Act) privacy and security policies of the treatment facility.
- 1.19. Contractor personnel shall be subject to an Automated Data Processing (ADP) background check in accordance with DoD Publication 5200.2-R. Personnel shall be required to complete the paperwork necessary for the Government to complete the background check.
2. SPECIFIC DUTIES/RESPONSIBILITIES. You shall perform a full range of Diagnostic Radiology services for inpatients and outpatients in support of the Radiology department using government furnished supplies, facilities and equipment within the assigned unit of the Medical Treatment Facility (MTF). Your productivity is expected to be comparable with that of other individuals performing similar services. You may be assigned as the head of the mammography section of radiology for purposes of directing the thorough instruction of radiology residents in

mammography in accordance with ACGME and radiology subspecialty association guidelines. This would include assuring that all aspects of mammography services are up to date within the department, and in adherence to American College of Radiology (ACR) Practice Standards and the development of appropriate imaging protocols. In addition to those services specified in Attachment #1, you shall:

2.1. Provide a full range of radiology services to include routine and specialized radiographic procedures as outlined under the basic procedures of Attachment #1. Additionally, the healthcare worker shall apply for, and perform, those privileges as outlined in the most current version of the BUMED Credentialing Instruction 6320.66 and granted by the MTF Commanding Officer.

2.2. Provide and participate in in-service training to other hospital staff members at interdepartmental conferences, tumor boards etc. Provide educational and CME lectures and conferences for radiology residents and staff on a regular basis (frequency of lectures to be determined by the department head and presented to the staff at the beginning of the academic year) and supervise and teach residents, fellows, medical students and interns daily.

2.3. Prescribe and dispense medications as delineated by the Pharmacy and Therapeutics Committee.

2.4. Promote preventive and health maintenance care, including annual physicals, positive health behaviors, and self-care skills through education and counseling.

2.5. Demonstrate awareness and sensitivity to patient/significant others' rights, as identified within the institution.

2.6. Demonstrate awareness of legal issues in all aspects of patient care and unit function and strive to manage situations in a reduced risk manner.

2.7. Participate in peer review and performance improvement activities.

2.8. Perform technical duties including, but not limited to, aiding in the evaluation and procurement of imaging equipment and software.

3. JCAHO requirements - Comply with the standards of the Joint Commission, applicable provisions of law and the rules and regulations of any and all governmental authorities pertaining to:

3.1. Licensure and/or regulation of healthcare personnel in treatment facilities, and

3.2. The regulations and standards of professional practice of the treatment facility, and

3.3. The bylaws of the treatment facility's professional staff.

4. ORIENTATION

4.1. Prior to providing service under this contract, each healthcare worker shall undergo an orientation. Orientation may be waived for personnel who have previously provided service at the treatment facility.

4.2. Orientation shall consist of 8 hours of Command Orientation (which includes annual training requirements for topics such as fire, safety, infection control, and family advocacy) and 8 hours of information systems orientation (which includes the Composite Health Care System (CHCS) and the Ambulatory Data System (ADS)).

4.3. In addition, healthcare workers identified as CHCS Super-users shall undergo an additional 8 hours of orientation training.

4.4. Orientation for contract healthcare workers shall take place during regularly scheduled shifts immediately following the commencement of services. You shall begin orientation within the first 30 days of services and shall have completed all orientation within 60 days after commencement of services.

5. Credentialing and Privileging Requirements.

5.1. Upon award, the health care worker shall complete an Individual Credentials File (ICF) prior to performance of services. Completed ICF must be forwarded 30 days prior to performance of duties to the MTF's Professional Affairs Department. The ICF, maintained at the MTF, contains specific information with regard to qualifying degrees and licenses, past professional experience and performance, education and training, health status, and current competence as compared to specialty-specific criteria regarding eligibility for defined scopes of health care services. BUMED Instruction 6320.66D, Section 4 and Appendices B and R detail the ICF requirements. A copy of this instruction may be obtained from the medical facility.

5.2. If individual clinical privileges have been summarily suspended pending an investigation into questions of professional ethics or conduct, your performance under this contract may be suspended until clinical privileges are reinstated. No reimbursement shall be made and no other compensation shall accrue to you so long as performance is suspended. The denial, suspension, limitation, or revocation of clinical privileges based upon practitioner impairment or misconduct shall be reported to the appropriate authorities.

D. Minimum Personnel Qualifications. To be qualified for this position you must:

1. Possess a Doctorate Degree in Medicine from an accredited college approved by the Liaison Committee on Medical Education and Hospitals of the American Medical Association, a Doctorate Degree in Osteopathy from a college accredited by the American Osteopathic Association, or permanent certification by the Educational Commission for Foreign Medical Graduates (ECFMG).
2. Graduated from a residency training program in Diagnostic Radiology approved by the Accreditation Council for Graduate Medical Education or the Committee on Postdoctoral Training of the American Osteopathic Association or those Canadian training programs approved by the Royal College of Physicians and Surgeons of Canada or other appropriate Canadian medical authority.
3. Possess Board Certification in Diagnostic Radiology from the American Board of Radiology or American Osteopathic Board of Radiology or their Canadian equivalents.
4. Possess a current, unrestricted license to practice medicine in any one of the fifty States, the District of Columbia, the Commonwealth of Puerto Rico, Guam or the U.S. Virgin Islands.
5. Have at least 12 months experience within the preceding 36 months as a Diagnostic Radiologist in a setting of similar size and complexity. The healthcare worker shall be qualified to perform the basic procedures as specified in Attachment #1. In addition, the healthcare worker shall demonstrate experience in presenting and delivering academic lectures and supervising and teaching radiology residents.
6. Meet the current Mammography Quality Standards Act (MQSA) requirements to interpret screening and diagnostic mammograms. In addition, the healthcare worker shall demonstrate experience in performing needle localizations for excisional breast biopsies, stereotactic breast biopsies, and ultrasound guided breast biopsies and aspirations.
7. Have at least 3 years experience within the preceding 6 years as a Lead Interpreting Physician (LIP) at an FDA mammography accredited institution.
8. Have documentation of current Drug Enforcement Agency number.
9. Be eligible for U.S. employment. Provide copies of supporting documentation per attachment #5. No alien shall be allowed to perform under this contract in violation of the Immigration Laws of the United States.
10. Provide two letters of recommendation from practicing physicians, written within the last 2 years, attesting to your clinical skills. Reference letters must include name, title, phone number, date of reference, address and signature of the individual providing reference.

11. Represent an acceptable malpractice risk to the Navy.
12. Submit a fair and reasonable price that has been accepted by the Government.

E. Factors to be Used in a Contract Award Decision. If you meet the minimum qualifications listed in the paragraph above entitled, "Minimum Personnel Qualifications" you will be ranked against all other qualified candidates using the following enhancing criteria, listed in descending order of importance. The "Personal Qualification Statement" and Letters of Recommendation will be used to evaluate these items.

1. Quantity and quality of experience to perform the duties as specified herein. The following areas shall be evaluated in determining the applicability of this ranking factor:
 - a. Years of experience interpreting mammographic films as a Radiologist
 - b. Additional training in mammography (i.e. fellowship or mini-fellowship in mammography)
 - c. Work as a representative of Mammographic Radiology (i.e. working groups or Committees attended representing mammography issues – note at what level (DOD, TMA, Local Hospital) this committee was working)
 - d. Work improving mammography departments (i.e. improvements and building up of mammographic departments such as redesigning departments, adding equipment or services –list improvements made)
 - e. Number of hours of lectures given on mammography topics in last two years
2. Academic or research experience including basic or applied research and publications and adjunct academic appointments.
3. Possession of, or eligibility for, a Certificate of Added Qualifications in a recognized radiology subspecialty as determined by the American Board of Radiology or certification in a recognized radiology subspecialty as determined by the American Osteopathic College of Radiology; or completion of fellowship specialty training in one or more radiology subspecialties.
4. The letters of recommendation required in item D.10 above, may enhance your ranking if they address such items as clinical skills, professionalism, or specific areas of expertise, etc, then,
5. Prior experience as a radiologist in a DoD medical facility.

F. INSTRUCTIONS FOR COMPLETING THE APPLICATION. To be qualified for this contract position, you must submit the following:

1. _____ A completed " * Application for Navy Contract Positions " (Attachment 3).
2. _____ A completed Pricing Sheet (Attachment 4).
3. _____ Proof of employment eligibility (Attachment 5).
4. _____ Two or more letters of recommendation per paragraph D.10., above.
5. _____ Central Contracting Registration Confirmation Sheet (Attachment 6)
6. _____ Small Business Representation (Attachment 7)

*Please answer every question on the "Application for Navy Contract Positions". Mark "N/A" if the item is not applicable.

G. OTHER INFORMATION FOR OFFERORS.

ISA HANDBOOK available at <http://www-nmlc.med.navy.mil> under Public Access/ Services/ Individual Set Asides, OR can be requested from the contract specialist listed below.

After your application is reviewed, the Government will do at least one of the following: (1) Call you to negotiate your price, or (2) Ask you to submit additional papers to ensure you are qualified for the position, (3) Send you a

letter to tell you that you are either not qualified for the position or that you are not the highest qualified individual, or (4) Make contract award from your application. If you are the successful applicant, the contracting officer will mail to you a formal government contract for your signature. This contract will record the negotiated price, your promise to perform the work described above, how you will be paid, how and by whom you will be supervised, and other rights and obligations of you and the Navy. Since this will be a legally binding document, you should review it carefully before you sign.

PLEASE NOTE: As of June 1, 1998 all contractors must be registered in the Central Contractor Registration (CCR) as a prerequisite to receiving a Department of Defense (DoD) contract. You may register in the CCR through the World Wide Web at <http://www.ccr.gov>, or <http://www.ccr.dlis.dla.mil>. This website contains all information necessary to register in CCR. An extract from this website is provided as Attachment 6 to this application.

You will need to obtain a DUNS (Data Universal Numbering System) number prior to registering in the CCR database. This DUNS number is a unique, nine-character company identification number. Even though you are an individual, not a company, you must obtain this number. You may do so by calling Dun and Bradstreet at 1-800-333-0505.

The CCR also requires several other codes as follows:

CAGE Code: A Commercial and Government Entity (CAGE) code is a five-character vendor ID number used extensively within the DoD. If you do not have this code, one will be assigned automatically after you complete and submit the CCR form.

US Federal TIN: A Taxpayer ID Number or TIN is the same as your Social Security Number.

NAICS Code: A North American Industry Classification System code is a numbering system that identifies the type of products and/or services you provide. The NAICS Code for 622110.

If you encounter difficulties registering in the CCR, contact the CCR Registration Assistance Centers at 1-888-227-2423 or call your Contract Specialist or Contracting Officer at NMLC. Normally, registration completed via the Internet is accomplished within 48 hours. Registration of an applicant submitting an application through the mail or via facsimile may take up to 30 days. Therefore, you are encouraged to apply for registration immediately upon receipt of the Notice of Contracting Opportunity. Any contractor who is not registered in CCR will NOT get paid.

Upon notification of contract award, you will be required to obtain a physical examination at your expense. The physician must complete the questions in the physical certification, which will be provided with the contract. You will also be required to obtain the liability insurance specified in Attachment 4, Pricing Information. Before commencing work under a Government contract, you must notify the Contracting Officer in writing that the required insurance has been obtained.

A complete, sample contract is available upon request.

Questions concerning this package may be addressed at (301) 619-8057.

We look forward to receiving your application.

RADIOLOGICAL PROCEDURES

GENERAL DIAGNOSTIC RADIOLOGY PROCEDURES

- Routine radiographic studies including the head, neck, spine, chest, abdomen, pelvis and extremities
- Fluoroscopic procedures of the gastrointestinal tract, e.g., barium swallow, enteroclysis, upper gastrointestinal series, small bowel follow through, air contrast and solid column barium enemas
- Radiologic procedures of the genitourinary tract, e.g., intravenous pyelogram, voiding cystourethrogram, hysterosalpingogram and nephrostogram
- Radiologic procedures of the musculoskeletal system, e.g., arthrography, intra-articular aspirations and infusions
- Myelograms of the cervical, thoracic and lumbar spine via a lumbar puncture using fluoroscopic guidance
- Radioimmunoassays using Chromium-51, Iodine-125, and Cobalt radionuclides**
- Nuclear medicine procedures using the radioisotopes Technetium-99m, Iodine-131, Iodine-123, Gallium-67, Thallium-201, Indium-111, Fluorine 18-FDG, Xenon-133 and Xenon-127**
- Ultrasound examinations and ultrasound guided procedures including abdominal, small parts, vascular, pelvis and musculoskeletal ultrasound and neurosonology.
- Computed axial tomography images of the head, vascular system, neck, spine, chest, abdomen, pelvis and extremities.
- Magnetic resonance imaging studies of the vascular system, head, neck, spine, chest, abdomen, pelvis and extremities.

** These procedures require the concurrent approval of the Radiation Safety and Radioisotope Committee following applicable Nuclear Regulatory Commission (NRC) regulations

ADVANCED PROCEDURES

Mammographic studies and procedures (must be on a Food and Drug Administration (FDA) mammography license for all privileges in this category):

- Interpretation of mammograms
- Breast procedures including mammographic guided-wire localizations, ultrasound-guided aspiration, biopsy or localization and stereotactic-guided localizations and biopsies (requires signature of lead interpreting physician on FDA certificate _____)

Advanced neuroradiological procedures:

- Cervical myelography via second cervical space puncture
- Diagnostic cerebral and spinal angiography
- Balloon test occlusion, intracranial balloon angioplasty and stenting
- Intracranial thrombolysis
- Intracranial and spinal arterial and venous embolization and chemoembolization
- Head and neck arterial and venous embolization and chemoembolization
- Advanced spinal interventions, such as kyphoplasty, vertebroplasty and discography

Advanced angiographic procedures:

- Performance and interpretation of angiography of the thoracic and abdominal aorta, extracranial carotid, vertebral, iliofemoral and peripheral arteries
- Transluminal angioplasty and stenting of the thoracic and abdominal aorta, extracranial carotid, vertebral,

- iliofemoral and peripheral arteries
- Performance and interpretation of visceral and renal angiography
- Transluminal angioplasty and stenting of the visceral and renal arteries
- Non-neurologic arterial embolization procedures
- Performance and interpretation of contrast venography of the major vessels
- Placement of vena caval filters
- Venous access procedures including Peripheral Inserted Central Catheter (PICC) lines, tunneled catheters, and Portacaths

Advanced interventional procedures:

- Guided biopsies using fluoroscopy, computerized tomography, or ultrasound of deep solid masses, organs **or** bones
- Imaging-guided pulmonary biopsies
- Puncture and drainage of fluid collections and abscesses
- Percutaneous biliary procedures including drainage, cholangiography, and cholecystostomy
- Percutaneous nephrotomy and subsequent drainage
- Transjugular intrahepatic portosystem shunts
- Percutaneous placement of enteric tubes

**** Advanced nuclear medicine studies:**

- Use of Iodine 131 for therapy in Graves or Plummer's disease (less than 30 millicuries)
- Use of Phosphorus-32 for intravenous and intraperitoneal use
- Use of Iodine-131 for therapy in thyroid carcinoma in amounts greater than 30 millicuries or in diagnosis of thyroid cancer in amounts less than 30 microcuries
- Use of Strontium-89 or Samarium-153 for metastatic disease to bone
- Use of Yttrium-90 for therapy of lymphoma

- **** These procedures require the concurrent approval of the Radiation Safety and Radioisotope Committee following applicable NRC regulations.

ON CALL SERVICES

On-call services shall be equitably shares with other staff radiologists. These services shall include emergent and scheduled diagnostic and therapeutic radiologic procedures performed or supervised by the on-call physician and/or the on-call resident.

On-call services begin at the end of the normal workday (e.g., 1600 hours or 4:00pm) during the workweek and shall continue until commencement of the following workday (0800 hours or 8:00am). For weekday call, the on-call physician shall be onboard in the MTF until 2000 hours (8:00pm). The remainder of the weekday call from 2000 to 0800 hours (8:00pm to 8:00am) may be provided from home. Weekend coverage begins at the close of the workday Friday at 1600 hours (4:00pm) until commencement of the workday Monday at 0800 hours (8:00am), unless the weekend incorporates a holiday on Monday or Friday. In case of a 3-day weekend of this type, call coverage will extend from close of the preceding workday until the beginning of the first following workday. For weekend and holiday call, the on-call physician shall be required to be onboard at the MTF from approximately 0700 to 1100 hours (7:00am to 11:00am). The remainder of the weekend and holiday call services may be provided from home.

Historical data indicates that the weekday call is scheduled approximately 2 to 3 days a month and weekend call is usually done twice in every 3-month period. The on-call physician is expected to return to the hospital for particularly complex cases or procedures but this is a very infrequent event. On-call schedules are variable and depend on the current number staff and their availability to share the work. The call and daily work schedule shall be assigned by the department head or his/her designated representative based upon established departmental procedures to distribute work in a reasonable and equitable fashion. The on-call schedule will be provided 2-4 weeks in advance. Daily work schedules assigning the on-call physician to different work areas within the department are generally available the morning of first day of the workweek.

You shall be provided with a pager or cell phone furnished by the Government for the provision of on-call services. You are responsible for replacement costs, if these are lost or stolen. When paged, the on-call physician shall respond by telephone within 20 minutes to the hospital. If required to report to the MTF, the on-call physician shall arrive at the MTF within 60 minutes.

APPLICATION FOR NAVY CONTRACT POSITIONS

A. General Information

Name: _____ SSN: _____
 Last First Middle
 Date of Birth: _____
 Address: _____

 Phone: (____) _____

B. Medical InformationYES NO

- | | | |
|---|-------|-------|
| 1. Do you have any physical handicap or condition that could limit your clinical practice? | _____ | _____ |
| 2. Have you been hospitalized for any reason during the past 5 years? | _____ | _____ |
| 3. Are you currently receiving or have you ever received formal mental health therapy? | _____ | _____ |
| 4. Do you currently have, or in the past have you ever had, an alcohol dependency? | _____ | _____ |
| 5. Are you currently receiving, or have you in the past ever received, therapy for any alcohol related problem? | _____ | _____ |
| 6. Have you ever been unlawfully involved in the use of controlled substances? | _____ | _____ |
| 7. Are you currently receiving, or have you in the past ever received, therapy for any drug-related condition? | _____ | _____ |

C. Health Certification. Individuals providing services under Government contracts are required to undergo a physical exam within 60 days prior to beginning work. The exam is not required prior to award but is required prior to the performance of services under contract. You must acknowledge this requirement by signing below.

(Signature)_____
(Date)

II. PROFESSIONAL

A. Advanced Education.

1. Medical School:

a. Name of Accredited School _____ Date of Training
(From) (To)

b. Type of Degree: _____

c. Location and Address of School:

d. Name of Accredited School: _____ Date of Training
(From) (To)

e. Type of Degree: _____

f. Location and Address of School:

2. Additional Education:

a. Name of Accredited School: _____ Date of Training
(From) (To)

b. Type of Degree: _____

c. Location and Address of School:

2. Additional Education (continued):

d. Name of Accredited School: _____ Date of Training
(From) (To)

e. Type of Degree: _____

f. Location and Address of School:

3. Continuing Education:

Title of Course	From	To	CE Hours

YES NO

From: _____ To: _____

b. _____

a. _____

From: _____ To: _____

Name and Address of Preceding Employers for the last 5 years (continued):

b. _____

Position/Title: _____
 From: _____ To: _____

c. _____

Position/Title: _____
 From: _____ To: _____

d. _____

Position/Title: _____
 From: _____ To: _____

e. _____

Position/Title: _____
 From: _____ To: _____

f. _____

Position/Title: _____
 From: _____ To: _____

g. _____

Position/Title: _____
 From: _____ To: _____

3. List military experience providing medical services:

a. _____

Position/Title: _____
 From: _____ To: _____

b. _____

Position/Title: _____
 From: _____ To: _____

c. _____

Position/Title: _____
 From: _____ To: _____

4. Provide an explanation of any gaps in employment within the time specified in B above on a separate sheet of paper.

5. Are you currently employed on a Navy contract? If yes, where is your current contract and what is the position?

6. List prior experience teaching or proctoring residents in graduate medical education settings.

Name of Medical Facility	From	To
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

7. Membership in professional organizations that promote your specialty:

	From	To
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

D. Practice Information:

	Yes	No
1. Have you ever been the subject of a malpractice claim?	_____	_____
2. Have you ever been a defendant in a felony or misdemeanor case?	_____	_____
3. Have you ever had your professional license revoked?	_____	_____
4. Have you ever voluntarily surrendered your professional license?	_____	_____

If any of the above is answered "yes" attach an explanation. Specifically address the disposition of the claim or charges for numbers 1 and 2 above. List the issuing State of the revocation/voluntary surrender for numbers 3 and 4 above.

E. Licensure (to include all medical licenses held)

1. License Number	State	Date of Expiration
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. Drug Enforcement Number	State	Date of Expiration
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

III. Specific Mammography Skills:

1. Are you experienced in performing needle localizations for excisional breast biopsies? Yes ___ No ___
Please describe the nature and length of your experience. _____

2. Are you experienced in presenting and delivering academic lectures and supervising and teaching radiology residents? Yes ___ No ___.

3. Do you meet the current Mammography Quality Standards Act (MQSA) requirements to interpret screening and diagnostic mammograms? Yes ___ No ___

4. Are you experienced in performing needle localizations for excisional breast biopsies, stereotactic breast biopsies, and ultrasound guided breast biopsies and aspirations? Yes ___ No ___
Please describe the nature and length of your experience. _____

5. Do you possess at least 3 years experience within the preceding 6 years as a Lead Interpreting Physician (LIP) at an FDA mammography accredited institution? Yes ___ No ___
Please describe the nature and length of your experience. _____

6. a. How many years of experience interpreting mammographic films as a Radiologist do you possess _____

b. Additional training in mammography (i.e. fellowship or mini-fellowship in mammography), provide dates.
_____mm/dd/yyyy

c. Have you worked as a representative of Mammographic Radiology (i.e. working groups or Committees attended representing mammography issues? Yes ___ No ___ Please note at what level (DOD, TMA, Local Hospital) this committee was working). _____

d. Have you worked on improving mammography departments (i.e. improvements and building up of mammographic departments such as redesigning departments, adding equipment or services –list improvements made)? Yes ___ No ___
Please describe the nature and length of your experience. _____

e. Please indicate the number of hours of lectures given on mammography topics in last two years. _____

PRIVACY ACT STATEMENT

Under 5 U.S.C. 552a and Executive Order 9397, the above information is requested for use in the consideration of a contract. Disclosure of the information is voluntary; failure to provide information may result in the denial of the opportunity to enter into a contract.

Signature

Date

PRICING SHEET

PERIOD OF PERFORMANCE

Services are required from 12 April 2004 to 30 September 2004. Five option periods will be included which will extend services through 11 April 2009, if required by the Government. The Contracting Officer reserves the right to adjust the start and end dates of performance to meet the actual contract start date.

PRICING INFORMATION

Insert the price per hour that you want the Navy to pay you. You may want to consider inflation rates when pricing the option periods. The Government will award a contract that is neither too high nor too low. Your price would be high enough to retain your services but not so high as to be out of line when compared to the salaries of other Mammographic Radiologist in the San Diego, CA area. The average hourly price awarded previously for performance is \$188.56 for the San Diego, CA area. The hourly price includes consideration for the following taxes and insurance that are required:

(a) Please note that if you are awarded a Government contract position, you will be responsible for paying all federal, state and, local taxes. The Navy does not withhold any taxes. Your proposed prices should include the amount you will pay in taxes.

(b) Before commencing work under a contract, you shall obtain the following required levels of insurance at your own expense: (a) General Liability - Bodily injury liability insurance coverage written on the comprehensive form of policy of at least \$500,000 per occurrence, and (b) Automobile Liability - Auto liability insurance written on the comprehensive form of policy. Provide coverage of at least \$200,000 per person and \$500,000 per occurrence for bodily injury and \$20,000 per occurrence for property damage.

The price that you quote for the base period will be added to the proposed quote for all option periods for the purpose of price evaluation.

<u>Line Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total Amount</u>
0001	The offeror agrees to perform, on behalf of the Government, the duties of one Mammographic Radiologist the Naval Medical Center, San Diego, CA in accordance with this Application and the resulting contract.				
0001AA	Base Period; 12 Apr 04 thru 30 Sep 04	992	Hour	_____	_____
0001AB	Option Period I; 1 Oct 04 thru 30 Sep 05	2080	Hour	_____	_____
0001AC	Option Period II; 1 Oct 05 thru 30 Sep 06	2080	Hour	_____	_____
0001AD	Option Period III; 1 Oct 06 thru 30 Sep 07	2096	Hour	_____	_____
0001AE	Option Period IV; 1 Oct 07 thru 30 Sep 08	2096	Hour	_____	_____
0001AF	Option Period V; 1 Oct 08 thru 11 Apr 09	1112	Hour	_____	_____
TOTAL FOR CONTRACT LINE ITEM 0001					_____

Printed Name _____

Signature _____ Date _____

LISTS OF ACCEPTABLE DOCUMENTS
SUBMIT ONE FROM LIST A

LIST A

Documents that Establish Both Identity and Employment Eligibility

1. U. S. Passport (unexpired or expired)
2. Certificate of U. S. Citizenship (INS Form N-560 or N-561)
3. Certificate of Naturalization (INS Form N-550 or N-570)
4. Unexpired foreign passport, with I-551 stamp or attached INS Form I-94 indicating unexpired employment authorization.
5. Alien Registration Receipt Card with photograph (INS Form I-151 or I-551)
6. Unexpired Temporary Resident Card (INS Form I-688)
7. Unexpired Employment Authorization Card (INS Form I-688A)
8. Unexpired Reentry Permit (INS Form I-327)
9. Unexpired Refugee Travel Document (INS Form I-571)
10. Unexpired Employment Authorization Document issued by the INS which contains a photograph (INS Form I-698B)

OR SUBMIT ONE FROM LIST B AND ONE FROM LIST C

LIST B

Documents that Establish Identity

1. Driver's license or ID card issued by a state or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, sex, height, eye color, and address
2. ID card issued by federal, state or local government agencies of entitles provided it contains a photograph or information such as name, date of birth, sex height, eye color, and address
3. School ID card with a photograph
4. Voter's registration card

LIST C

Documents that Establish Employment Eligibility

1. U.S. social security card issued by the Social Security Administration (other than a card stating it is not valid for employment)
2. Certification of Birth Abroad issued by the Department of State (Form FS-545 or Form DS-1350)
3. Original or certified copy of a birth certificate issued by a state, county, municipal authority or outlying possession of the United States bearing

5. U.S. Military card or draft record

6. Military dependant's ID Card

7. U.S. Coast Guard Merchant
Mariner Card

8. Native American tribal document

9. Driver's license issued by a
Canadian government authority

For persons under age 18 who
are unable to present a
document listed above;

10. School record or report card

11. Clinic, doctor, or hospital record

12. Day-care or nursery school record

an official seal

4. Native American Tribal document

5. U.S. Citizen ID Card (INS Form I-197)

6. ID Card for use of Resident
Citizen in the United States
(INS Form I-179)

7. Unexpired employment
authorization document issued
by the INS (other than those
listed under List a).

ATTACHMENT #6

CENTRAL CONTRACTOR REGISTRATION APPLICATION
CONFIRMATION SHEET

As of June 1, 1998 all contractors must be registered in the Central Contractor Registration (CCR) as a prerequisite to receiving the Department of Defense (DoD) contract.

Registration through the World Wide Web is preferred. The Web address is <http://www.ccr.gov/> or <http://www.ccr.dlis.dla.mil/>. If you do not have internet access, please call (301) 619-XXXX to request a copy of the application.

In order to register with the CCR you are required to obtain a DUNS number from Dun & Bradstreet. Please contact Dun & Bradstreet at 1-800-333-0505 to request a number or request the number via internet at <http://www.dnb.com/aboutdb/dunsform.htm>.

When you have done this, please mail or fax "THIS COMPLETED CONFIRMATION SHEET" to:

Naval Medical Logistics Command
ATTN: Code 02
1681 Nelson Street
Fort Detrick, MD 21702-9203
FAX (301) 619-2925 or (301) 619-6793

Name: _____

Company: _____

Address: _____

Date CCR Form was submitted: _____

Assigned DUN & BRADSTREET #: _____

Email Address: _____

ATTACHMENT #7

SMALL BUSINESS PROGRAM REPRESENTATIONS

As stated in paragraph I.A. of this application this position is set-aside for individuals. As an individual you are considered a Small Business for statistical purposes. If you are female, you are considered a woman-owned small business. If you belong to one of the racial or ethnic groups in section B, you are considered a small disadvantaged business. To obtain further statistical information on Women-owned and Small Disadvantaged Businesses you are requested to provide the additional information requested below. NOTE: This information will not be used in the selection process nor will any benefit be received by an individual based on the information provided.

Check as applicable:

Section A.

- ☐ The offeror represents for general statistical purposes that it is a woman-owned small business concern.
- ☐ The offeror represents, for general statistical purposes, that it is a small disadvantaged business concern as defined below.
- ☐ The offeror represents for general statistical purposes that it is a service disabled veteran owned small business.

C.6.1. Section B

[Complete if offeror represented itself as disadvantaged in this provision.] The offeror shall check the category in which its ownership falls:

- ☐ Black American.
- ☐ Hispanic American.
- ☐ Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).
- ☐ Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).
- ☐ Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).

Offeror's Name : _____

Notice of Contracting Opportunity No.: ____ SO-01-04 _____